

Results day Information Sheet for students who have applied through UCAS

On Results Day, students who have applied through UCAS for a university place should check for confirmation of their place by using the UCAS Hub. **You will be able to do this from 8am on results day.** 'Track' will indicate the status of your application and you will usually know if you have been accepted by your Firm choice or your Insurance choice. Sometimes you will not find this out immediately if the university is considering your situation if you have just missed your offer. You will know if this is likely to be the case when you receive your examination results.

Please refer to the website link below for full details about how to prepare for results day and an explanation of what your status in track on results day actually means.

<https://www.ucas.com/undergraduate/results-confirmation-and-clearing/ucas-undergraduate-results>

- If you have met the conditions of your Firm (F) choice you will be placed there. If you do not achieve the grades specified in the conditional offer, it is still possible that the university or college will confirm the place, or that you will be offered a place on a different course*.
- If you are not confirmed at your Firm (F) choice, but meet the conditions of your Insurance (I) choice, you will be placed at the latter.
- *If you have failed to meet the conditions at either your F or I choice, you might be offered a different course or different year offer. **You are not obliged to accept this.** UCAS will send you information outlining the options available to you. The options are also shown on Track, giving you the opportunity to respond to the change. If this happens and you wish to discuss whether you should take this offer it do get in touch with Miss Chant.
- If you are unsuccessful you will become eligible for Clearing. UCAS will automatically indicate on Track that you are eligible for Clearing. See below for more information on Clearing.

Changed your mind?

- You are expected to honour your commitments at Confirmation and take up any places offered to you. However, in practice it can be done if you have changed your mind. You need to contact your chosen university or college to either withdraw from the UCAS system completely, or **release yourself into Clearing using the 'Decline My Place' button in your application.** When you do this, you will be asked to explain why you have changed your mind.

Contacting the Universities and Colleges

Staff in admissions offices work extremely hard to process a vast number of Confirmation decisions. Please:

- Use UCAS Track wherever possible. It may prevent the need to telephone the university or college. Make sure you have your username and password available. If you have forgotten your username and password you should contact the Customer Service Unit as soon as possible on 0371 468 0 468.
- If you have met the conditions of the offer – there is no need to ring.
- If you have narrowly missed the conditions – ring the admissions department at your university, but be prepared to be patient. The admissions tutor will be far more impressed if **you** ring. The

tutor will want to speak to **you** not your parents, friends or teachers. Create a good impression! (Have the number of the university on your mobile phone ready to ring immediately if necessary).

Clearing and Clearing Plus

UCAS will automatically indicate on Track that you are eligible for Clearing. **If you think you might be in a position where you have might have missed your grades for both your Firm and Insurance places you can search for Clearing vacancies from 2 July on the UCAS website.** It is always worth reconsidering the courses that you applied for on your original application but declined their offer.

It is important that you have done some research before results day so that you can are fully prepared to apply for a Clearing place as soon as you know that you have missed your offers. **Do not delay in applying for a place through Clearing as the best courses can be taken up very quickly.**

Details about Clearing and how to search for vacancies can be found on the next link. This will also give you information about the **'Clearing Plus'** system, where if you are unplaced, a button will appear in Track – 'My matches'. This will take you to your top 50 course matches that might be relevant or of interest to you. For more information use the link below.

<https://www.ucas.com/undergraduate/results-confirmation-and-clearing/what-clearing>

You become eligible for Clearing if:

- No offers have been made.
- Your place is not confirmed after the publication of exam results.
- UCAS will automatically let applicants know through Track applicants if they are eligible for Clearing. You do not need to contact UCAS to request entry into Clearing.

If you are eligible for Clearing an 'Add Clearing choice' button will appear on your Track 'choices' screen which you can use to apply for a course.

Applicants who have Conditional Firm (CF) and Conditional Insurance (CI) choices will not become eligible for Clearing until both the CF and CI institutions have confirmed that they will not offer places. Universities and colleges will not be able to formalise agreements to consider or admit you until you know your Clearing Number (shown on Track).

If you need any further advice, either before or on Results Day, please do get in touch.