

## **PTA TEAMS Meeting – Agenda 7pm Monday 20<sup>th</sup> June 22**

**Present:** BF; AC; WMc; CSD; NF; BO; LT

**Apologies:** LR; JUP; HM; MH; JA; JUP.

**\*Teams meeting has been recorded as we were having a number of technical issues with access and sound quality, this is available in the Teams channel for PTA Team members.**

**Minutes of the last meeting (circulated by e-mail/Teams)**

**Agreed as true record and signed by BF**

**Matters arising:**

### **Finances BO**

- Bank – issues are still to be resolved – another bank mandate form to be completed by BF and BO.
- BF has informed KB of bank issues and has suggested that outstanding cheques be signed by NF on 29<sup>th</sup> June at new Y7 intake evening.
- Current account £1898.58
- Gift Aid Account (business reserve) £3121.22
- Petty Cash £31.00
- Pre-Loved Uniform on-line - £43.00
- Match Funding – Amazon Smile £8.98
- Giving machine
- Update - Presentation of accounts by BO – paperwork to be shared to Teams – delayed but will be provided ASAP. Auditing accounts - BO to liaise with Mel Walker.
- Card reader has been purchased £119.00 to use at fundraising events and pre-loved uniform sales. Extra roll of receipt to be purchased £13.00

### **100 Club:**

Numbers for June - 30 Pete West and July - 10 B Fleming

### **PTA members leaving the group this year:**

Lee Rooke – baby

Lucy Moncur – husband posted to Scotland – new SLT link

Nici Fuller – daughter moving on to university – new secretary required.

At the AGM in September we will need to appoint a new secretary and SLT link – we will also try to recruit new members from the Y7 intake evening and from KSHS staff.

### **Requests for funding:**

**Funding request for gardening supplies** – waiting to hear from EC and KC – would like to buy some more tools, specific items to be advised.

### **Fundraising**

- **Summer concert – refreshments and Raffle 18th July 6.30 -8 pm** Tea, coffee, squash, biscuits. BF will sort out provisions and send out a request for raffle prizes. Support required – AC; BO; JUP; NF; BF. WMc.
- 29<sup>th</sup> June New Year 7 intake evening 5-7pm. Pre-loved uniform pop up shop, daisy badges and updated flyers and 100 club sheets (BF – all done). Members of the PTA participating – BO, AC, JA, WMc, BF; JUP; NF. Set up 4.30pm

Emily O+ friend selling Daisy badges.

### **Proposals**

- **Year 7/8 movie and pizza night** – We will do this in October for new Y7 and Y8 (Y7 are doing a Lego Club fundraiser and Lego movie this term).

**Plant sale** –Requests sent locally for equipment donations and plants were given PS and WM to co-ordinate ‘petals and pedals’ **Bike sale** – As above WM template from Edinburgh County Council PS 2 mechanics who can help, full costs to PTA. These events to possibly be combined the proposed date after Easter next year – planning to start in September.

- **Clothes swap** – “Back on the Rack” – one of 6<sup>th</sup> formers holding one as charity event. We will see how this goes and we will look to potentially hold one next year. Raised £130 for charity mostly donated clothes and priced as a donation to charity (Jumble sale style).
- **Prom dress sale** – AC updated us, Love and Lace had donated unsold stock to a number of local concerns for their fund raising – they are no longer stocking prom dresses due to local competition. AC will contact local shops selling prom dresses including Red Carpet Ready (Branston) to see if they would be interested in doing a fashion show (students modelling)/ ordering evening - pre Christmas.
- **Joules Seconds Evening** – BF updated us, fully booked until Spring/Easter 2023, BF to send venue information that has been requested.
- **Football Shirt** – BF to do– information to be gathered and research into the best way to auction this piece.
- **Meetings from September 2022 will be held in person at school on Monday 7pm in the Staff Room. It was felt that we would probably achieve more and have more consistent attendance. If the weather is poor, we can always use Teams during the winter if necessary. Proposed dates for the meetings was agreed, BF will get them added to the school calendar. –**

**26<sup>th</sup> September 2022 AGM**

**21<sup>st</sup> November**

**23<sup>rd</sup> January 2023**

**13<sup>th</sup> March**

**8<sup>th</sup> May**

**19<sup>th</sup> June**

**AOB – No other business**

**BF**

**21-06-22**