

Minutes KSHS PTA Meeting - Monday 30th January 2023

Present: BF; KF; JP; BO; AC; CSD;

Apologies: JA; WMc; TB; LT; PS.

Minutes of the last meeting were read and agreed as true record and signed by the Secretary. **CSD**.

Matters arising: Clarification was sought on a previous funding request to the PTA for £500 to help with the purchase of microphones for the Drama Department. It was unclear what items had been purchased or hired and what was arranged/being used for the musical production in March. BF and KF agreed to clarify the situation and provide feedback to the PTA. **KF/BF**.

Finances BO:

Bank: Still some issues, still applying for Bankline for Communities, BO/BF looking into. **BO/BF**.

Current: £3143.38

Reserve Account: £3482.97

Petty Cash: £27.40

Gift Aid: No update.

Pre-Loved Uniform BO: £46.80 from sales at Year 9 Options Evening.

Amazon Smile: £7.27. Noted that Amazon Smile would be ceasing operation imminently and the committee would look to using another fundraising scheme such as Match Funding. Agenda item for next meeting. **CSD/BF**.

100 Club:

Numbers: 134 numbers sold so far this school year.

Winners:

- January No. 36
- February No. 25

Fundraising Taken Place:

- **Bags2school 11th November 22 (with Children in Need):** Bags2school raised £96. Confirmation still needed on exact figures for money raised through Children in Need donations via ParentPay, as money would be split between PTA and Children in Need. BF agreed to follow up with accounts. **BF**.

- **Christmas concert 7th December:** Raffle and refreshments at Christmas concert raised **£282.03**

*+£325.52 money taken
- £36.07 spent on drinks stock
-£0.42 sum up fees*

- **Year 9 Options Evening 26th January 23 – Pop up Uniform Shop:** Sales from Year 9 Options Evening 26th January 23; £19.40 taken by card reader / £27.40 cash = £46.80 total. (£27.40 moved to Petty Cash).

Fundraising Planning

- **Year 7/8 Movie and Pizza night:** PTA originally planned to support a Year 7/8 movie and pizza night however those students going on the Borneo trip had requested to run it themselves to help with their fundraising.
 - Theme changed to just a movie night with sweets and popcorn.
- **Y9/10 Movie and Pizza night:** All Year 9/10 form tutors had been asked to survey their students to see if they would like a movie and pizza night. Replies had only been received from 3 forms with not enough interest to make the evening viable. It was agreed, therefore, that the event would not go ahead.
- **Virtual Duck/Balloon Race:** BF briefed the committee on the concept and rules behind a virtual duck/balloon race. Cost £39 to set up with unlimited amount of ducks that could be sold, all with an equal chance of winning. The committee agreed that a virtual duck race would be fun and the better option. Various ways of holding the race over different durations were discussed. It was agreed that BF would ask WMc to look into further with a view to running it in the last term of school in the summer. **WMc/BF.**
- **Football shirt auction:** The committee were shown the signed football shirt that had been donated (a framed England football shirt signed by Paul Gascoigne, 1990, with a Certificate of Authenticity). The value of the shirt was considered to be in the region of £250 from looking at similar shirts for sale dated 1990. Options considered were a silent auction (with a minimum bid set at £100) or a 'sports themed' raffle with the shirt being the top prize and a number of other prizes to attract interest. It was thought either option could also be open to Carres. The committee agreed that the 'sports themed' raffle would be a good fundraiser and give more opportunity to win a prize. It was agreed that additional prizes would be sought:
 - Belton Woods Golf Club be asked if they could donate a free 'round of golf'. **KF**
 - Blankney and Sleaford Golf Clubs also be asked if they could donate a free 'round of golf.' **JP.**
 - Lincoln City football manager be asked to sign a football. **KF.**
 - Request for match tickets (KF had contact for VIP tickets) or other memorabilia for Lincoln City. **KF.**

Raffle to be advertised via the school newsletter and via Carres. Update at next meeting.

- **Spring/Easter themed Hamper Raffle:** Spring/Easter themed hampers to be raffled on both evenings of musical production (2nd and 3rd March) to include one large hamper and smaller hampers/prizes. It was agreed the raffle could be made up from a combination of the PTA purchasing Easter eggs and accepting donations from parents/carers/staff. BF to ask if JA would be interested in co-ordinating and looking into what budget would be required to make up 2 hampers (a figure of £25.00 was discussed). Confirmation also needed as to whether or not the PTA would be asked to provide refreshments on the evenings, BF agreed to look into. **BF. This has been confirmed.**
 - JP offered to approach Tesco Fundraising Team to ask for any donations for the raffle. **JP.**
- **Lincs Fashions/Fundraising Fashion Show:** BF had researched Lincs Fashions coming into school to put on a fashion show, selling 'seconds' high street chain store clothes from stores such as Wallis, River Island, Monsoon, Hobbs, Principles etc at half price or less. Lincs Fashions had been used in the past as a fundraiser, concept is to have a few staff and

students (over 18) modelling the clothes and a 'runner' being used to take items of clothes to people who are interested in purchasing them, to try on and then purchase on the evening.

- Suggested minimum number in attendance to make worthwhile is 30 (sell tickets in advance to confirm numbers).
- Suggested ticket price by Lincs Fashions of £5 (all profits from sales to PTA).
- Sports Hall to be main venue and Dance Studio used as 'changing room.'
- Sports Hall could be partitioned off to make area smaller due to feedback from previous events (other options such as Main Hall not viable as Lincs Fashions require access to a ground floor venue as clothes brought in on rails).

BF offered to approach Lincs Fashions to see if they had any bookings free in October to deconflict with assessments/exams in school. **BF.**

- **Gardening supplies** – Request for money has been agreed by PTA - gardening club have not yet decided on how to spend money, once decided, money to be allocated. Ongoing. **BF/BO.**

Requests

- **Blankets/cushions with waterproof backs that could be used by students on grass or tennis courts** - BF had looked at different options for the purchase of suitable blankets. Individual blankets/mats consider too expensive, extra large picnic style blankets considered a better option. Site manager had agreed that blankets could be stored in clean 'wheelie style' bins and had kindly offered to take on responsibility for the care and maintenance/cleaning of them. Agreed that 10 blankets be purchased from Amazon Prime @ approximately £15.19 each. BF to send info to BO for purchase. BO offered a Keeto Store which she will send an image and measurements for BF to discuss with site team. **BO/BF.**

AOB

- **PTA Chair:** PTA Chair will be standing down from September having undertaken the role for over 10 years; advance notice to allow planning/contingency planning for who will take over as chair. PTA Chair can either be a member of staff or parent/care, the role could also work as a job share – chair and deputy. There was also general agreement that the PTA needed more committee members as current numbers/ attendance were low:
 - BF/KF would try and encourage more staff to join the PTA. **BF/KF.**
 - Note to go in newsletter to try and encourage more parents/carers to join the committee.
- **Planners:** Invoice had not been received for the funding of school planners. BF to check with accounts for the invoice to arrange for a refund via PTA funds. **BF/BO.**
- **Musical Production 2nd/3rd March – times to be confirmed:** As production would be before next meeting, communication regarding the event would need to be via PTA Teams channel. **Please let BF know if you are able to help out on either evening.**
 - Agreed 4 people would be needed per evening to support the event.
 - Raffle tickets would be required. **BF.**
 - Boxes of sweets to be purchased. **BO.**
 - J20 to be purchased.
 - Hampers/raffle to be arranged.
 - We will need to buy sweets, J20, coffee, tea, milk, biscuits etc

- **New Request/Music Department – Keyboards:** The Music department had made a request to the PTA to fund the purchase of 16 Yamaha keyboards which would benefit a large number of students (KS3, GCSE & A Level Music students and extra-curricular activities, open to all year groups). The keyboards would replace old, ageing (13 years +) ones which were in various states of repair but much needed replacing. Cost to replace 16 @ £219 each would be £3504. The committee were supportive of replacing keyboards however wondered what other options were available, eg considered options to purchase so many now and then possibly more at a future date, were there any offers available from companies to purchase as a 'multi-buy' or could different models of keyboards be used. It was agreed that KF would approach the Music Department for more information before a decision was made.
- **School Council – Uniform** – School Council had asked for a ppt or poster to advertise where uniform could be available 'freely' for students, as some students were currently unaware where they were in school. BF agreed to arrange for a poster to be made. **BF.**

CSD

Next meeting 13th March at school, if weather is bad, on Teams.

2023 - 15th May (*note moved from 8th due to Bank Holiday*)/19th June.