

PTA Teams Meeting - Monday 7-12- 2020

Apologies: Nici Fuller; Judy Turner; Kate Wilkinson; Lenore Thom (IT issues with Teams).

Sincere apologies if you did not get the invite to our Team PTA meeting, I sent out the invite on 27th November but it now appears that several of you did not receive it, or the later reminder, nor the minutes or the agenda! So sorry major technology fail! I am unsure why some of you received the invite and others did not. I intend to investigate further.

Minutes of the last meeting (circulated by e-mail/ Teams)

Agreed as a true record.

Matters arising (not on the agenda):

None

Finances JR/BO

The accounts have been approved by Mel Walker and BO now has the records. She will contact the charities commission to file the end of year return.

BO has arranged with Nat West to update the signatories on the PTA accounts and these are in the process of being completed on line. At the moment we cannot raise any cheques as JR has been removed as a signatory- however Nici Fuller and I are still signatories and can sign until the new mandate goes through.

In the fullness of time BO will look at transferring to Lloyds bank as banking can be done online and there is at present a branch in Sleaford. The nearest Nat West branches are Lincoln and Grantham.

Current balance: £416.00 as at 12-11-20 (Banked 100+ money and Bags2School £75.00 and civvies £88.00)

Petty Cash: £22.00 (at KSHS)

Parentkind and Insurance – Public liability insurance which we must have is £89.00 with the Parentkind renewal the total is £123.00 this is paid by direct debit and this will be continued.

Invoice from Turnbull (paid by KSHS – school to be paid back) £213.00

100 Club:

48 Numbers sold so far – BF will ask Row porter to send out another reminder on Weduc.

New electronic form sent out via WEDUC 2-12-20

Raising interest and attracting new members

Letter drafted to parents – Who we are and what we do – sent out with updated 100 Club forms.

Investigation of alternative payment methods for future discussion.

Fundraising

Pre-Loved Uniform online –article has been sent to the school newsletter by BO

After Christmas - 3 baskets of uniform already donated BO and AC to organise and catalogue. Liase with JP to collect.

Preloved uniform BO/AC – JP will discuss at Pastoral meeting regarding a collection and drop off point.

PTA email exists and there is space on the PTA part of the school website for catalogue.

Research from other schools – BO and AC to collate ideas.

Request for items in newsletter and link to list. (Updated info would have to be added by IT dept).

Match Funding – Amazon Smile/ The Giving Machine - BO has looked into both we have an existing account with The Giving Machine and have £23.00 in the account. We will promote the Giving Machine first and introduce Amazon Smile at a later date.

AOB

A gift will be purchased for JR as a thank you for his time as treasurer.

Next meetings – 1st Feb 2021, 15th March, 17th May, 5th July