

## **Minutes KSHS PTA Meeting - Monday 13 January 2025**

**Present: (VIA TEAMS) KS; BO, KL, JP, WM, JA,SG**

**Apologies: RM, RE**

**Matters arising: None**

**Finances:**

BO is still waiting for the bank statements to re-sent. Also advising that we need to apply to take Bronwyn off the signatories and put KS on or at least apply for telephone banking.

KS raised the possibility of changing banks completely and suggested Lloyds Bank who are very good. Bea advised that the signatories needed to be changed before we could change accounts.

KS suggested just opening another account and transferring all the funds into that account rather than waiting to change signatories and then do this as and when we can.

KS advising that Bronwyn retires in July so we need to get the change of signatories done by then.

BO confirmed that we had received the funds from the American Business Charity but it turned out not to be as much as the gentleman first told us it would be. He had told us to expect \$2,000 but we received \$1,249.77 and with the exchange rate the amount into our account was £996.07. Still a good amount, even if not what was expected!

BO confirmed the total of funds received for the Christmas Concert, refreshments, raffle etc was £617.47. There were quite a few outgoings from the evening but still a good amount made.

BO advised that as she had cash and it was difficult to get a signatory from Bronwyn, she used some of the cash to buy the Amazon vouchers for the duck race prizes. BO confirming there was £181.15 in petty cash.

BO asking KS if she knew the figures for the Christmas Concert pre-sales. KS confirmed there were 13 children so £26 went through on parentpay.

WM asking how much we received from the duck race. KS has applied for the money to come back to us but it is still awaited.

BO asking KS if she had been refunded the £39 duck race - KS confirming she had been.

KS had a letter from CIN confirming the 50% split. KS couldn't remember the exact figure but it started with a thousand.

BO explained that she couldn't do the 100 club draw as her folder was at work. Confirming that we need to draw January and February. She will send KS the details when she gets her folder.

**COMING UP:**

KS stating that she has asked East Anglian Textiles to do a clothing collection again for Comic Relief on 21 March which will be a 'Civvies Day'. They will collect on 28th March. Asking if everyone was

happy with this company or wanted to suggest anyone else. Deciding to stick with these as it works well and makes a good amount of money.

The School Musical (Mary Poppins) is coming up on Thursday 6th and Friday 7th February. The Drama Dept would like us to do refreshments. We will also do another raffle and pre-orders again for the participants. KS said she will go to the Tuesday night rehearsal and speak to the kids about it.

KL and JA will both do a hamper for the evening. It was agreed a budget of £25 per hamper would be sufficient as tickets do sell well and we make plenty of money from it.

JP will do a trawl of the local businesses for prizes.

KS advising that we have plenty of raffle tickets.

BO would buy some more fruit pastilles as they were successful at the Christmas Concert and advising there were 2 boxes of dairy milk left. KS confirming she would check the stock of J20s.

### **OUTGOINGS:**

KS discussing ideas from school to spend PTA monies on.

Music have had various bits and bobs already.

KS has had some other requests but will discuss these at the next meeting when face to face.

The SLT said more seating is required around the school. Discussing where new benches/seating could go. Various suggestions were made but it was decided that it would be worth having a walk around the school to see in person where seating would be best placed.

Discussing whether there might be any parents who are joiners or the like who may be able to assist in providing benches. A few people were mentioned.

BO asking if the Tech Dept or PE Dept had made any request for funds.

JP explained that they are in need of an upgrade to their laser cutter. They are looking for a programmer to install an upgrade which will cost approximately £3k.

KS explaining that the PE Dept had had some sponsor walk money to buy badminton nets.

KS advising that all the departments are 'skint' but we are not using PTA monies to fund text books - the school will find this money.

There had been a suggestion for sensory equipment for students with additional needs to help regulate up or regulate down. Discussing various different options between us to include:

A box of sensory equipment which can be mobile to take to wherever required. The 'ideal equipment' is approximately £400 and the 'would like list' is £651 so both just over £1,000. Ideas for equipment are, kinetic sand, play dough, breathing buddy, weighted blanket and wristbands.

SG suggested a sensory garden where the gardening club (if there is still one) could get involved and maybe help out with it. Also an outdoor sensory area with a fire pit/pizza oven which could also be used by other groups like the guides and DofE students.

KS mentioned that she had received a letter from NKDC offering 5 free trees so that could be an option for the garden.

WM asking if it's worth asking parents if they are prepared to spare some time to help sort out the sensory garden i.e. weeding/clearing etc rather than using the students. JA said that Digby Pre-School used to have 'tidy up weekends whereby parents would come in and help to tidy up the garden and do whatever was needed. BO also mentioning that the Officer Cadets on OACTU have to do a weekend helping out in the community and suggested maybe contacting them to see if it is something they could assist with.

BO asked KS why SLT vetoed the PTA. KS explaining that SLT wanted other departments to have some donations which don't normally get a look in.

#### **AOB**

KL asking if any more had been done with regard to the Tesco tokens. KS believed the school couldn't apply, it had to be a parent. BO looked it up and said that you have to have a specific request, you cannot just ask for £1500. We will look into this further but the sensory garden could possibly be the option.

BO asking what time we were needed for the Mary Poppins show. KS said she hadn't been advised of a start time yet but will find out and let us know.

Offers of help on the night from BO and girls, KS, KL & JP

BO asking if it was ok to purchase another sum up machine at a cost of £60. All in agreement and JP suggested maybe getting 2 more so we have 4 in total as they are always in use. This was agreed. WM suggested having the app on our phones but BO would rather keep it as it is for security reasons and easily trackable from her side of things.

KS advised that we will agree the various funding requirements at the next face to face meeting.

**Next Meeting:** [ ] 2025 in person in the School Conference Room