

Minutes KSHS PTA Meeting - Monday 30 September 2024

Present: KS; JP; BO, KL, RM, RE, (JA via Teams)

Apologies: WM, AC, SG

Minutes of the last meeting were read and agreed as true record and signed by the Secretary.

Matters arising: None

Finances BO:

Bank: Still having issues, still applying for Bankline for Communities. Missing some bank statements as she has not been able to get the bank to change her address so trying to track the statements down to be able to update the accounts.

Current: Not known due to the missing bank statements

Reserve Account: £4307.54

Petty Cash: Not known

Gift Aid: As per agreed at the last meeting, AS (husband of KS) will take on the role of dealing with gift aid.

Incoming:

Pre-Loved Uniform: More donations of unwanted uniform (kindly brought in by JP) had been donated to the Pre-Loved Uniform Shop. BO would take home and sort through in readiness for the Y7 settling in evening on 10th October.

Yr 7 Intake update: The sale of pre-loved uniform on the Yr 7 Intake evening had been very successful, nearly all pre-loved uniform had been sold.

Y7 Settling in Evening (4-7) - This is due to take place on 10th October and we have been asked to provide refreshments. and also pre-loved. Discussing who would be available to help:

Rhea and Karen available to do pre-loved uniform.

KL would see if J20s are on offer and get some

KS will ask the kitchen for proper teacups

BO will be available once she has seen daughter's teacher

KS and JP will be working but may be able to assist during the evening

It was agreed that we would have a stall at the Y7 Settling in evening dedicated to the 100 club to try and generate some more applicants. Rhea will run this. KS will speak to Mr Glitheroe to see if he can make a large poster advertising it.

100 Club - KS advised she did a long article in the newsletter about the 100 Club and gave a QR code to make it easier for parents. Disappointingly, there had been no sign ups through this. A letter was also sent out and BO advised that she had received 8 sign ups. Apparently the link did not work so KS will look into providing a URL.

BO advising there were 15 duplicates for the 100 Club but we need to try and get more.

Outgoing:

Visual Equipment for Hall - This has not yet been taken out of the account balance but the figure to be deducted is £2,500

Fundraising Planning:

- **Virtual Duck/Balloon Race update:**

It was discussed briefly about doing the duck race again (possibly as a Christmas event) as it is fairly easy to set up. Prices were discussed and it was agreed that it would be £5 per duck of 3 for £10 to make it more affordable for those families with multiple children.

KS explained to the new member Rachael how it worked. £40 to set up and players can see each day who is in the lead.

We still have the large duck donated by CSD from last term as the race we had planned did not take place. Maybe a prize for the form with the most ducks and daily winners of perhaps a chocolate Santa.

- **Textile Clothes collection:** KS will enquire about collecting clothing again through the company we used last year as this raised a good amount of money. A suggested date was made of 19th November to tie in with Children in Need 'Civvies Day' on 17th November. We already have lots of clothing donations building up. KS advising that they also take shoes and handbags too.

KS advising that the price has gone down slightly from last year, it was 50p per kilo but it is now 40p per kilo and we get 50% of the total made.

- **Christmas Concert:** The PTA will be providing refreshments again. We will once again ask for donations of mulled wine and mince pies. JP will arrange for her classes to make some mince pies too. It was discussed about the possibility of pre-ordering again for those taking part in the concert.

BO advised that the Glitterberry J20s went down very well so it was agreed to purchase some more in readiness.

- **Bingo:** Discussing the Easter Bingo and it's huge success and agreeing that we should do it again and aim for a higher attendance. Easter is early next year so a date of Thursday 3rd was suggested as the school term ends on Friday 4th. Timings were discussed and agreed that 6pm was a little too early to start but maybe have entertainment from 6pm with a view to starting at 6.30pm.
- **Sponsored Walk:** Another successful year for the PTA selling refreshments on the sponsored walk. It was agreed that we would be slightly more organised next year and ensure we have plenty of stock of drinks and sweets as these sold out very quickly this year. We also need more people to help out on the stalls. The possibility of using Sixth formers was mentioned to help at this and some other events when we are short of PTA volunteers.
- **Christmas Raffle:** Discussing prizes etc for the Christmas raffle and in particular the making up of hampers. It was agreed to start collecting bits and pieces now in readiness for making them nearer to the Christmas Concert.

KS will prepare a PTA letter setting out all the future proposed fundraising dates so far.

AOB

- BO had received an email from Asda through Parentkind advising that we have some donations waiting to be paid to us in cash form. BO advised that apparently KSHS are on their list of possible recipients (even though it is for Primary Schools). It works a bit like the Co-op community champions whereby customers can award their points to a participating school. BO would look to obtain the donations and KS would look to mention it in the newsletter
- We have had 2 requests for funding in the form of :
£630 from the Art Department for 2 hi-tech drawing pads
£1300 from the Music Department for more keyboards. They have found a package online which provides the keyboard, stand, headphones and stool for £265 per pack and they have requested 5

BO/KS advising that the account would be empty if we paid for both now as we have yet to pay for the £2,500 projectors. It was agreed that we would see what the account looks like in the New Year after the Children in Need (Textile collection) and the Christmas Concert refreshments.

Next Meeting: 18 November 2024 - potentially on Teams. It was agreed that we would try and alternate meetings as to one in person and one on teams.