

## AGM KSHSSA PTA Meeting 16/9/2019 7pm

### **Welcome from Bronwyn**

**Present-** BF, LR, JR, NF, YR, JP, KC, BO, KW, ZW, AC, DC

### **Apologies – TM JT AN**

Minutes from 2018 were read and signed as a true record by BF

No matters arising

### **Secretary's report read by NF**

#### **Treasurer's report read by JR- Approved LR Seconded KC**

As there is a difficulty preparing the accounts for the AGM in September JR Proposed a 4-6-week gap between end of financial year (31<sup>st</sup> August) and AGM or to formally amend accounting window to end on the 1<sup>st</sup> July. The second suggestion was accepted. Proposed JP and seconded KW

Delay in receiving cheques for July events not shown on accounts but will now be in following year accounts.

Auditor approved accounts until 4<sup>th</sup> July . Approved accounts audited until 1 July accepted by committee proposed LR Seconded KC

See details attached

### **Chairman's report read by BF**

See attached

### **Headteacher's report read by DC**

Thanks were received on behalf of the head for all of the work of the committee and their dedication in fund raising and providing resources and opportunities in school.

### **Updated constitution**

It was recognised at the last meeting that the PTA constitution was outdated. A new model was shared with proposed amendments. BF read and highlighted proposed changes.

Note BF highlighted especially the clause that the chairperson should not hold office for more than 5 years and that this is her 6<sup>th</sup> year as chair.

A resolution to make changes to the 2008 constitution was proposed JR, seconded KC

Paper work will be amended and paper work signed at meeting on 11<sup>th</sup> November

Thanks to JR for all work involved in amending

### **Election of officers and Committee 2019/20**

Position	Name	Proposer	Seconded
Chair	BF	JP	DC
Secretary	NF	KC	BF
treasurer	JR	BF	LR
Gift aid co-ordinator	KC	BF	NF
Events co-ordinator	BO, KW, ZW	En bloc	
Governor's representative	LR, JP	En bloc	
Teacher's representative	DC	En bloc	

Committee members: AC, YR, JT, TM, AN 5 members to be considered a quorum for committee meetings.

### **Any other business:**

None

The meeting concluded at 7.43pm